



# Private VoiceOver Coaching Sessions

Thank You!

And congratulations on booking your  
Private VoiceOver Coaching Sessions

If you haven't already booked your session(s) someone from my office will  
be in touch with you  
within **24 hours** to do so.

## **Pre-Session Check List & Prep**

1. Sessions are done at a scheduled time and it's best if I call you. (this is  
how the recordings are done)

If for some reason you need to call me, please let me know before hand  
and we'll set that up on a designated phone number.

**Please email me the following ASAP:**

a) Your scripts!

b) Full Name & Phone Number: (best number to reach you at for session)

**[voice@voiceovergym.com](mailto:voice@voiceovergym.com)**

2. Please make sure you are on time for your session - I want you to get  
the most of our time together!



3. Rehearse your scripts first! .... we want to rock this!
4. If this is demo coaching, have at least 6-8 scripts ready
5. Make a list of specific questions beforehand. You can of course always ask more, but this will keep us on track and focused

### **Cancellation Policy**

Clients will be charged the full rate for sessions in cases where less than 24 hours cancellation notice is provided. This is just part of being accountable. You're hiring a coach to keep you on track, and what kind of coach would I be if we didn't do that!

If you have any questions or would like to get in touch with us please call

**604.200.2244**

or email

**[voice@voiceovergym.com](mailto:voice@voiceovergym.com)**

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